Background
Currently, Ottawa Hospital (TOH) Urologist Dr. John Mahoney regularly travels to Hawkesbury to participate in the care of patients living in that area. To complement these on-site visits, Dr. Mahoney will use the Telemedicine facilities of TOH to (a) Discuss results of diagnostic tests and blood work (b) Plan therapy and (c) Monitor the clinical course.

Inclusion Criteria
- Adult patients
- Patient must have valid OHIP number
- Patients who agree to being seen via telemedicine

Clinic Schedule
- Dr. Mahoney’s secretary will inform the Hawkesbury Telemedicine Team and TOH Telemedicine Nurse of next available clinic date(s) and time(s).

Patient Scheduling Process

1 month prior to Clinic:

Hawkesbury Telemedicine Nurse:
- Selects patients from the waiting list at the Hawkesbury Hospital
- Contact patients to inform of appointment date, time and location
- Obtain patient’s pharmacy name, phone and fax numbers
- Verify with the patient if they require an injection post appointment (*Note: if injection required; schedule patient at the end of the clinic*)
- Schedule appointments in NCompass
- Schedules patients in Anzer
- Prepare the patient appointment list
1 Week Prior to Clinic

Hawkesbury Telemedicine Nurse:

- Send the final list of patients to Dr. Mahoney’s secretary 5 business days prior to Clinic by Fax to 613-737-8982
- Confirm appointments with patients
- Obtain patient information and initiate the Urology Evaluation Form
- Obtain a current list of patient’s medications
- Complete the Medication Reconciliation Form
- Register patients in Anzer
- Organize waiting room; contact maintenance if additional chairs required

Dr. Mahoney’s Secretary:

- Prepare patient’s charts

Day prior to Clinic

Hawkesbury Telemedicine Nurse

- Remind Patient Registration to advise patients of the preparation required for the bladder ultrasound.
- Obtain bladder ultrasound machine
- Prepare clinic:
  - (3) Patient labels
  - (2) 10 ml syringe
  - (1) Foley catheter size 14fr
  - (1) Foley catheter size 16fr
  - (2) Foley insertion kits
  - (2) Urinary leg bags
  - (1) box of medium size gloves and (1) box of large gloves
  - (1) Fax cover sheet and the (1) Urology Evaluation Form per patient

Day of Clinic

Hawkesbury Telemedicine Nurse:

- Complete the Urology Evaluation Form and fax to 613-737-8139

Post Clinic

Dr. Mahoney’s secretary

- Fax patient’s prescriptions to their respective Pharmacies
- Makes arrangements for any required procedures as ordered by Dr. Mahoney, i.e cystoscopies, biopsies, etc.
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<tr>
<td>TOH Urology Surgery</td>
<td>Diane Ouellette</td>
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<tr>
<td>Dr. Mahoney’s Secretary</td>
<td>613-737-8899 Ext. 78030</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:douellette@toh.on.ca">douellette@toh.on.ca</a></td>
</tr>
<tr>
<td></td>
<td>Fax: 613-737-8982</td>
</tr>
<tr>
<td>Hawkesbury Hospital</td>
<td>Marie-Claude Paradis</td>
</tr>
<tr>
<td>Telemedicine Nurse</td>
<td>613-632-1111 x52403</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:mcparadis@hgh.ca">mcparadis@hgh.ca</a></td>
</tr>
<tr>
<td></td>
<td>Fax: 613-636-6201</td>
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<tr>
<td>Hawkesbury Hospital</td>
<td>Mélanie Lavertue</td>
</tr>
<tr>
<td>Telemedicine Nurse</td>
<td>613-632-1111 x 52402</td>
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<td><a href="mailto:mlaVertue@hgh.ca">mlaVertue@hgh.ca</a></td>
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<td>Fax: 613-636-6201</td>
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<td>TOH Telemedicine Nurse</td>
<td>Anca Anghel</td>
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<tr>
<td></td>
<td>613-737-8899 x 79268</td>
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<td>Cel: 613-293-4870</td>
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<td><a href="mailto:aanghel@toh.on.ca">aanghel@toh.on.ca</a></td>
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