

MyChart Patient Access Request Form

Epic MyChart is a secure, online patient portal that connects you to parts of your health record at one or more of the following institutions of care: The Ottawa Hospital Academic Family Health Team, Hawkesbury and District General Hospital, Renfrew Victoria Hospital, St. Francis Memorial Hospital, The Ottawa Hospital, and the University of Ottawa Heart Institute.

To request access to MyChart, please complete the fields below. If you require assistance in completing the form, please contact the Health Records Department at the institution(s) where you have received your care. MyChart access will not affect your legal right to access your health record by other means. To request a paper copy of your record, contact the Health Records Department at the institution(s) where you have received your care.

- The Ottawa Hospital Academic Family Health Team: 613-737-8800
- Hawkesbury and District General Hospital: 613-632-1111 ext. 41801
- Renfrew Victoria Hospital: 613-432-4851
- St. Francis Memorial Hospital: 613-756-3044
- The Ottawa Hospital: 613-737-8800
- University of Ottawa Heart Institute: 613-696-7020

Patient Information

Last Name	First Name	Middle Initial
Health Card Number (HCN)	Date of Birth (yyyy/mm/dd)	Gender
Street Address		
City	Province	Postal Code
Phone Number (Home)	Phone Number (Cell)	Email Address

Patient (if 12 years or older) OR Legal Guardian (if under 12 years of age)

Name	Signature	Date (yyyy/mm/dd)
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Complete the form and return it to the Health Record department of the closest participating health-care institution where you receive your care.

HEALTH RECORDS USE ONLY	
Completed by	Date (yyyy/mm/dd)